



Coiste Ghairm Oideachais Chontae Chill Dara
 County Kildare Vocational
 Education Committee



FREE!
 Please
 Take One

Adult Education Classes, Programmes & Services Autumn 2012

Adult Education Classes Autumn 2012

<http://www.kildarevec.ie>



On-line Registration

County Kildare V.E.C. has on-line registration. This means that you can select the course of your choice and book it on-line. It is a straight forward procedure.

1. Log-on to www.kildarevec.ie
2. Select the link to the on-line Autumn courses.
3. Choose the course you would like to attend.
4. Select "Book Course" (at the bottom of the page).
5. You will be asked to register giving your name, address, etc. An email address and mobile phone number is also required.
6. If you have registered for a course in the past, please use your username and password. If you have forgotten your password, click on the link to receive an email with details.
7. You will be asked to submit this information.
8. Payment for the class can be made by Credit Card (Visa or Mastercard) or Laser Card.
9. Having entered and submitted your Card details, you will receive a receipt by email verifying the class you have chosen. You are now enrolled for your chosen class and the next step is to turn up on the first night.

If you have any difficulty with the above, simply call the school or centre where the class is taking place.

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Introduction

It gives us great pleasure to introduce this brochure detailing over 300 Adult Education classes, Programmes and Services provided by Kildare VEC within the three regions of the County – North, Mid and South.

Within County Kildare Vocational Education Committee, we believe that education should be available to all. Through our schools, colleges and adult education centres, we are endeavouring to provide adults with the courses and the learning opportunities they require for continued development in leisure time, employment, up-skilling or re-employment.

In these times of economic challenges, County Kildare VEC will endeavour to provide a responsive, innovative and stimulating learning environment for all learners and courses which run in VEC schools and centres throughout the county through flexible and modular options. Certification takes place for many courses and is provided up to FETAC Level 6. The VEC is striving to provide progression appropriate to the needs of the learners.

Registration on-line can take place through our website for Fee-Paying classes in night schools at any time. People can also register in the traditional ways, phone enrolment and school enrolment during September at specific times to the particular school.

We would welcome suggestions from the public for improvements in the services we provide.

We wish you every success with whatever course you take and hope you have an enjoyable and rewarding experience.

Sean Ashe
Chief Executive Officer

Des Murtagh
Adult Education Officer



Mr Sean Ashe
Chief Executive Officer



Mr Des Murtagh
Adult Education Officer



Adult Guidance

Kildare VEC has an Adult Education Guidance Service providing educational guidance for adults in a welcoming, friendly atmosphere. Adults can explore their options and obtain up to date accurate information to help make decisions about education as well as career and life choices.

The service is available to any adult who is taking part in adult education or who is considering adult education courses (VTOS, Basic or Community Education, etc.).

The Service is free and confidential.

Adult Education Guidance offers a service which includes:

- Impartial education/careers information
- One to one guidance
- Group guidance

which will help people make informed educational, career and life choices.

There is access to the following:

- An up to date careers library
- Information on the full range of adult education and learning options
- Computer assisted guidance using Pathfinder, Career Directions and Careersportal

Contact:

Angela Doherty, Adult Guidance Co-ordinator,
10 George's Street,
Newbridge,
Co. Kildare

Tel.: 045 448512

Email: adultguidance@kildarevec.ie



Adult Basic Education Service (ABE)

The Adult Basic Education Service provides classes for adults who wish to return to learning and improve their reading, writing, spelling, maths and basic computer literacy. Support is provided for learners either on a one-to-one basis or in small groups.

The service is free and confidential and can be accessed at any time by contacting the local centre. Classes are part time – 1 session of 2 hours per week and tuition is arranged as far as possible to suit the needs of the learner. Tuition is provided by trained tutors in a friendly and informal atmosphere.

Certification

Participants can learn at their own pace and progress to certification level (FETAC, Junior Certificate & Leaving Certificate) if desired.

Anyone who wishes to follow a certified course should contact the relevant centre at the beginning of September to register and discuss their options.

Adult Basic Education Service is funded by the Department of Education and Science with assistance from the European Social Fund as part of the National Development Plan 2007-2013

Specific Programmes

Intensive Tuition: This course runs for 14 weeks, 6 hours per week and offers adults the opportunity to improve their basic skills at a more intensive level.

Skills for Work: The Adult Basic Education service works with local employers to deliver basic education programmes to employees.

Family Learning: This programme supports the basic educational needs of families and helps parents and carers to identify their own learning needs.

English for Speakers of Other Languages (ESOL): Basic spoken and written English classes for adults for whom English is not their first language (Fee applies)

Outreach Service: An Outreach Worker based in each centre works in partnership with agencies / services in the community.

For further information on courses in
[North Kildare, turn to page 10](#)
[Mid Kildare, turn to pages 14](#)
[South Kildare, turn to pages 30](#)

Community Education Service (CES)

The Community Education Service supports and develops an approach to education that is rooted in the community reflecting the needs of individuals, groups and their community.

Community Education is an approach to education in which

- The participants are partners in identifying needs, designing and implementing learning activities
- The goal is personal and community development
- Supports such as counselling, guidance, mentoring, access and caring supports are put in place
- The principles of justice, equality and inclusiveness are valued

If a group want to offer Community Education in response to a need in their area, the Service can assist you by

- Supporting the group in its development
- Assisting in the development of a course or a project
- Sourcing tutors
- Accessing funding
- Offering the group leaders and tutors in-service training
- Creating a link to other groups

The groups and agencies that the Service works with include

Women's groups, Parenting groups, Older person's groups, New Communities, Network Kildare, Health Service Executive, County Council, Home School Liaison Projects, Community Development Projects, Kildare Traveller Action and Lifestart.

Community Education projects and courses take place in many locations throughout County Kildare in partnership with groups and agencies. The Service has an outreach worker who provides support to key projects.

For further information on courses in

North Kildare, turn to page 11/13

Mid Kildare, turn to page 21

South Kildare, turn to page 37

Back to Education Initiative (BTEI)

The Back to Education Initiative (BTEI) is a service that provides:

- An opportunity for young people and adults, with less than second level education, to participate in a range of part-time accredited learning opportunities.
- Education and training opportunities for low skilled people in employment to upgrade their skills and gain qualification.
- A link to full-time further education and training and a progression route from literacy and community education programmes.
- A chance to combine education and training with family, work and other responsibilities through a wide range of flexible options.
- Free to people:
 - With less than upper second level education
 - In receipt of Social Welfare payments
 - Having a current medical card.
- Fees
 - Full fees will apply to those who do not fit into the above categories

Programmes under the Back to Education Initiative (BTEI) are designed to build on existing full-time and part-time provision under:

- Adult Basic Education Services
- Community Education
- Youthreach
- Vocational Training Opportunities Scheme (VTOS)
- Post Leaving Certificate (PLC) Courses
- Self-funded night-classes in second-level schools and other centres

BTEI courses take place in numerous locations throughout County Kildare. All BTEI students have the opportunity to work towards FETAC certification.

For further information on courses in

North Kildare, turn to page 11/12

Mid Kildare, turn to pages 20

South Kildare, turn to pages 33 & 36

Post Leaving Certificate Courses (PLC's)



Post Leaving Certificate courses are for people who have completed senior cycle second level education (e.g. Leaving Certificate or equivalent) and who need further education and training to enhance their chances of gaining employment.

Post Leaving Certificate courses are full-time of one to two years duration providing integrated education, training and work experience. Programmes are provided in schools and colleges outside the third level sector.

PLC's can be used as a stepping stone to further education, i.e. Institute of Technology and/or Universities.

For further information on courses in

North Kildare, turn to page 13

Mid Kildare, turn to pages 18, 26 & 29

South Kildare, turn to pages 31 & 37

Youthreach

Youthreach is a training and work experience programme for young people who have left school early. Its aim is to develop the core skills needed for further learning and to prepare young people to progress to further education/training or to employment.

The Youthreach programme is for young people aged 16 - 20 years who have left school early and have obtained little or no qualifications.

Trainees attending a Youthreach programme will receive a weekly training allowance, a meal allowance and a travel and childcare allowance if applicable.

Youthreach Centres help young people to:

- Discover their ability
- Develop new skills
- Improve employment prospects
- Contribute to their community

Supports systems are in place, e.g. counselling, mentoring, etc.

For further information on our three Youthreach centres

NORTH KILDARE

Youthreach (Leixlip)

Lorraine O'Sullivan, Co-ordinator, Mill Lane, Leixlip, Co. Kildare

Tel.: 01-6244084

Email: youthreachleixlip@kildarevec.ie

MID KILDARE

Youthreach (Naas)

Jonathan McNab, Co-ordinator, Jigginstown, Naas, Co. Kildare

Tel.: 045-888938

Email: jonathanmcnab@youthreachnaas.ie

SOUTH KILDARE

Youthreach (Athy)

Ellie Reddy, Co-ordinator, Old Athy College, Carlow Road, Athy Co. Kildare

Tel.: 059-8638412

Email: youthreachathy@kildarevec.ie

Vocational Training Opportunities Scheme (VTOS)

The Vocational Training Opportunities Scheme (VTOS) is a second chance education and training programme which provides courses of up to two years duration for unemployed people. VTOS programmes are designed to meet the individual learning needs of participants. Courses are provided free of charge. Attendance is full-time and can last up to two years, with 30 hours attendance per week.

The programme gives participants the opportunity of:

- raising their education levels
- gaining qualifications
- developing knowledge and skills relevant to the workplace
- progressing to employment or to further education or training leading to employment

Eligibility

1. Adults over 21 years and in receipt of the following Social Welfare payments for 6 months or longer:
 - Jobseeker Allowance
 - Jobseeker Benefit
 - Disability Allowance or pension
 - Invalidity Pension
 - One parent family payment
2. A spouse or dependant of someone in receipt of any of the above payments
3. Signing for credits for 6 months or longer
4. CE and FÁS participants must re-register with Social Welfare
5. No prior qualifications are necessary to participate.

Allowances

Persons on the course retain their social welfare payments. Meal and travel allowances are available. Childcare support is also available.

For further information on our three VEC Centres

NORTH KILDARE

VTOS (Leixlip)

Eilis Clare, Acting Co-ordinator,
River Forest Shopping Centre, Confey, Co. Kildare
Tel.: 01-6246420
Email: vtosleixlip@kildarevec.ie

MID KILDARE

VTOS (Newbridge)

Ray Creighton, Acting Co-ordinator,
George's Street, Newbridge, Co. Kildare
Tel.: 045-434297
Email: vtosnewbridge@kildarevec.ie

SOUTH KILDARE

VTOS (Athy)

Further information:
Mary Campbell, Co-ordinator, Old Athy College,
Carlow Road, Athy, Co. Kildare
Tel.: 059-8632044
Email: vtosa@eircom.net

ABE – Leixlip Adult Learning Centre, Leixlip

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|------------|-----------------------------------|-----------|--------------------|-------|---------|
| LXL12201 | Reading, Writing & Spelling | Mon - Wed | Flexible | 30 | No Fee |
| LXL12202 | Leaving Cert English | Wed | 10.00 - 12.00 noon | 30 | No Fee |
| LXL12203 | Leaving Cert Irish | Mon | 7.00 - 9.00 pm | 30 | No Fee |
| LXL12204 | Leaving Cert History | Mon | 7.30 - 9.30 pm | 30 | No Fee |
| LXL12206 | Leaving Cert Maths | Tues | 9.30 - 11.30 am | 30 | No Fee |
| LXL12207 | Leaving Cert Business | Tues | 7.30 - 9.30 pm | 30 | No Fee |
| LXL12209 | Junior Cert. - Irish (Ordinary) | Mon | 10.00 - 12.00 noon | 30 | No Fee |
| LXL12210 | Junior Cert. - History (Ordinary) | Mon | 11.45 - 1.45 pm | 30 | No Fee |
| LXL12211 | Junior Cert Maths (Ordinary) | Wed | 11.30 - 1.30 pm | 30 | No Fee |

Contact: Mary Faughnan, Unit 1, Mill Lane, Leixlip

Telephone: 01-6246528

Email: mfaughnan@kildarevec.ie

Enrolment Venue: Leixlip Adult Learning Centre No on-line registration

Enrolment Date: Mon 10th September to Wed 13th September at 10:00am - 3:00pm and 7:00pm - 8:30pm

Date Classes Begin: Monday 24th September, 2012 (unless otherwise stated)

ABE – Maynooth Post Primary School

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|------------|--------------------|----------|----------------|-------|---------|
| LXL12205 | Leaving Cert Maths | Tues/Wed | 7.00 - 9.00 pm | 30 | No Fee |

Contact: Mary Faughnan, Unit 1, Mill Lane, Leixlip

Telephone: 01-6246528

Email: mfaughnan@kildarevec.ie

Enrolment Venue: Leixlip Adult Learning Centre No on-line registration

Enrolment Date: Mon 10th September to Wed 13th September 2012 at 10:00am - 3:00pm and 7:00pm - 8:30pm

Date Classes Begin: Monday 24th September, 2012 (unless otherwise stated)

ABE – Carbury G.A.A. Hall

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|-------------------------|-----|-----------------|-------|---------|
| NAL12217 | Computers For Terrified | Wed | 9.30 - 11.00 am | 6 | No Fee |

Contact: Maria Grogan **Telephone:** 045 866314 **Email:** abenaas@kildarevec.ie
Enrolment Venue: Carbury G.A.A. Hall **No on-line registration** **Date Classes Begin:** Wednesday 3rd October 2012
Enrolment Date: Wednesday 19th September at 10:00am - 11:30am

CES – Carbury G.A.A. Hall

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|----------------------|-----|------------------|---------|---------|
| CEF12212 | Carbury Ladies Group | Wed | 10.30 - 12.00 pm | Ongoing | No Fee |
| CEF12213 | Felting | Wed | 11.15 - 1.15 pm | 7 | €60 |

Contact: Fiona O’Keeffe **Telephone:** 045-881863 **Email:** info@abce.ie
Enrolment Venue: Carbury G.A.A. Hall **Date Classes Begin:** Week starting Wednesday 3rd October 2012
Enrolment Date: Wednesday 19th September **Enrolment Time(s):** 10.00 - 11.30 am

BTEI – Leixlip Adult Learning Centre

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|-------|-----------------|-------|---------|
| BTE12224 | Computer Applications FETAC Level 4 | Thurs | 7.00 - 9.30 pm | 12 | TBC |
| BTE12225 | Information Technology FETAC Level 4 | Wed | 7.30 - 9.30 pm | 12 | TBC |
| BTE12228 | English as a Second Language FETAC Level 4 | Wed | 7.30 - 9.30 pm | 20 | TBC |
| BTE12229 | Communications FETAC Level 4 | Tues | 9.30 - 12.30 pm | 12 | TBC |

Contact: Mary Faughnan, Unit 1, Mill Lane, Leixlip
Telephone: 01-6246528 **Email:** mfaughnan@kildarevec.ie
Enrolment Venue: Leixlip Adult Learning Centre **No on-line registration**
Enrolment Date: Mon 10th September to Wed 13th September at 10:00am - 3:00pm and 7:00pm - 8:30pm
Date Classes Begin: Monday 24th September, 2012 (unless otherwise stated)



BTEI – Maynooth Post Primary School

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|------|----------------|-------|---------|
| BTE12226 | Bookeeping Manual & Computerised FETAC Level 5 | Wed | 7.00 - 9.30 pm | 26 | TBC |
| BTE12227 | Payroll manual & Computerised FETAC Level 5 | Tues | 7.00 - 9.30 pm | 26 | TBC |
| BTE12230 | Communications FETAC Level 5 | Wed | 7.00 - 9.30 pm | 24 | TBC |
| BTE12232 | Community Care FETAC Level 5 | Tues | 7.00 - 9.00 pm | 12 | TBC |

Contact: Mary Faughnan

Telephone: 01-6246528

Email: mfaughnan@kildarevec.ie

Enrolment Venue: Leixlip Adult Learning Centre No on-line registration

Enrolment Date: Mon 10th September to Wed 13th September 2012

Enrolment Time(s): 10:00am - 3:00pm and 7:00pm - 8:30pm

Date Classes Begin: Monday 24th September, 2012 (unless otherwise stated)

BTEI – Acdal Centre, Allenwood

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|------------------|--------------------------------------|---------|-------------------|-------|---------|
| BTEI12231 | General Learning FETAC Level 3 | Wed/Fri | 9.30 - 4.00 pm | 12 | TBC |
| BTEI12233 | Information Technology FETAC Level 4 | Fri | 10.00 - 1.00 pm | 17 | TBC |
| BTEI12234 | Horticulture FETAC Level 4 | Tues | 9.00 - 12.00 noon | 14 | TBC |
| BTEI12235 | Computer Literacy FETAC Level 3 | Wed | 10.00 - 1.00 pm | 17 | TBC |

Telephone: 045-870573

Date Classes Begin: Monday 24th September, 2012 (unless otherwise stated)

PLC – Leixlip Wider Options

| Course Title | Day | Time | Weeks | Fee (€) |
|------------------------|-----------|----------------|-------------|---------|
| Information Processing | Full-time | 9.00 - 4.00 pm | School year | €200 |
| Business Studies | Full-time | 9.00 - 4.00 pm | School year | €200 |

Contact: Eilis Clare, Leixlip

Telephone: 01-6246420

Email: vtosleixlip@kildarevec.ie

GES – Derrinturn Primary School

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|-----------------------|-----|-----------------|-------|---------|
| GEF12225 | Living Without Stress | Wed | 7.30 - 10.00 pm | 5 | €10 |

Contact: Nora O'Hanlon

Date Classes Begin: Wednesday 19th September 2012

Telephone: 045-881106

Email: networkkildare@abce.ie

Enrolment: Contact Nora O'Hanlon at 045-881106

GES – Coill Dubh Community Centre

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|----------------|-----|-----------------|-------|---------|
| GEF12211 | Fabric Weaving | Mon | 11.15 - 1.15 pm | 7 | €60 |

Contact: Fiona O'Keefe Telephone: 045-881106

Date Classes Begin: Monday 1st October, 2012

Enrolment Time: 10:00 - 11:30 am

Enrolment Venue: Coill Dubh Community Centre

Enrolment Date: Monday 17th September 2012

Email: ceoutreach@abce.ie

ABE – Coill Dubh Community Centre

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|-------------------------|-----|----------------|-------|---------|
| NAL12218 | Computers For Terrified | Mon | 9:30 - 11:0 am | 6 | No Fee |

Contact: Maria Grogan Telephone: 045-866314

Enrolment Date: Monday 17th September at 10:00 - 11:30 am

Enrolment Venue: Coill Dubh Community Centre

Date Classes Begin: Monday 1st October, 2012

Special Circumstances: If fees, childcare etc. are a barrier to you joining a course, call Susan Cullinane in confidence, at 045-881863.

Piper's Hill College

Kilashee, Naas, Co. Kildare

Principal: Mr. Colm O'Connor

Deputy Principal: Mr. Joseph Carroll

Night Class Contact: Feilím MacDonncha (045-898923)



On-line Enrolment

Visit www.kildarevec.ie for on-line registration from August 15th 2012.

Enrolment Information

Further information on all courses can be found at www.kildarevec.ie

Enrolment Methods:

1. On-line at www.kildarevec.ie from August 15th, 2012.
2. Telephone Bookings from Monday August 22nd (10.00 - 3.00 pm) to Feilím MacDonncha (045-898923).
It is also possible to call into the school during office hours.
3. Enrolment Night - September 13th (7.00 - 9.00 pm).

Classes Begin - Week beginning September 24th, 2012 (unless otherwise stated)

- Additional charges for materials may be applied to some courses marked. Your teacher will inform you of these arrangements on the first night.
- Reduced fees apply to certain non-professional/certified courses (Terms and conditions apply). See page 40. Fee waivers (reductions) do not apply to course marked with *.
- Leaving Certificate courses are open to all adults who don't have a Leaving Cert. Full fees will apply to adults with a Leaving Certificate.
- Evidence of entitlement to fee reduction (Medical Card Documentation) must be produced in advance of course and/or on enrolment night. If you register on-line please bring evidence of entitlement to reduced fee to the school for verification before the classes begin.

Contact: Feilím MacDonncha (045-898923)

Email: adulthoodeducation@phcol.ie

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|--------------|-----------------|-------|---------|
| NAS12201 | *Accounting Technicians Ireland (formerly IATI) Certificate - Year 1 | Tues & Thurs | 7.00 - 10.00 pm | 27 | €900 |
| NAS12202 | *Accounting Technicians Ireland (formerly IATI) Certificate - Year 2 | Tues & Thurs | 7.00 - 10.00 pm | 27 | €900 |
| NAS12203 | *I.I.P.A. Institute of Incorporated Public Accounts - Year 1 | Tues & Thurs | 7.00 - 10.00 pm | 27 | €1000 |
| NAS12204 | *I.I.P.A. Institute of Incorporated Public Accounts - Year 2 | Tues & Thurs | 7.00 - 10.00 pm | 27 | €1000 |
| NAS12205 | *Early Childhood Organisation | Tues | 7:30 - 9:30 pm | 10 | €100 |
| NAS12206 | *Special Needs Assisting / Understanding Special Needs (FETAC Level 5) | Tues | 7:00 - 10:00 pm | 20 | €500 |
| NAS12207 | *Childcare (FETAC Level 5) - Year 1 | Thurs | 7:00 - 10:00 pm | 32 | €780 |
| NAS12208 | *Childcare (FETAC Level 5) - Year 2 | Tues | 7.00 - 10.00 pm | 32 | €780 |
| NAS12209 | *Train the Trainer (FETAC Level 6) | Thurs | 7.00 - 10.00 pm | 10 | €270 |
| NAS12210 | *Community Care and Health Services (FETAC Level 5) - Year 1 | Tues | 7.00 - 10.00 pm | 32 | €780 |
| NAS12211 | *Community Care and Health services (FETAC Level 5) - Year 2 | Thurs | 7.00 - 10.00 pm | 32 | €780 |
| NAS12212 | *Advanced Certificate in Supervision in Childcare (FETAC Level 6) | Tues | 7.00 - 10.00 pm | 36 | €1000 |
| NAS12213 | Computers for the Terrified | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12214 | Computers for the Terrified | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12215 | Computers for Improvers | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12216 | Computers for Improvers | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NAS12217 | Computers for Improvers | Wed | 7.30 - 9.30 pm | 9 | €90 |



| | | | | | |
|-----------------|--|-------|-----------------|----|------|
| NAS12218 | Web Design | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12219 | *ECDL (European Computer Driving Licence) | Tues | 7.30 - 10.00 pm | 25 | €315 |
| NAS12220 | Spanish for Beginners | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12221 | Spanish for Improvers | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12222 | French for Beginners | Tues | 7.00 - 9.00 pm | 9 | €90 |
| NAS12223 | French for Improvers | Wed | 7.00 - 9.00 pm | 9 | €90 |
| NAS12224 | Gaeilge for Beginners | Thurs | 7.00 - 9.00 pm | 9 | €90 |
| NAS12225 | Gaeilge for Improvers | Thurs | 7.00 - 9.00 pm | 9 | €90 |
| NAS12226 | Italian for Beginners | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12227 | Sign Language - Beginners | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12228 | Sign Language - Intermediate | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NAS12229 | German for Beginners | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NAS12230 | Introduction to Chinese | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12231 | Oil Painting Advanced | Thurs | 7.00 - 9.00 pm | 10 | €100 |
| NAS12232 | Oil Painting for Beginners | Thurs | 7.00 - 9.00 pm | 10 | €100 |
| NAS12233 | Watercolour Painting for Beginners & Improvers | Wed | 7.30 - 9.30 pm | 10 | €100 |
| NAS12234 | Dressmaking | Tues | 7.30 - 9.30 pm | 10 | €100 |
| NAS12235 | Dressmaking | Thurs | 7.30 - 9.30 pm | 10 | €100 |
| NAS12236 | Interior Decoration and Design | Wed | 7.30 - 9.30 pm | 6 | €60 |
| NAS12237 | Energy Efficiency in the Home & Renewable Technologies | Thurs | 7.30 - 9.30 pm | 8 | €80 |
| NAS12238 | Flower Arranging | Wed | 7.30 - 9.30 pm | 8 | €80 |
| NAS12239 | The Joy of Cooking | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12240 | The Joy of Cooking | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NAS12241 | Gluten Free Cooking and Baking for Coeliacs | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12242 | Learn the Skills of Crochet (Beginners) | Wed | 7.30 - 9.30 pm | 9 | €90 |

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|-----------------|--|-------|-----------------|----|------|
| NAS12243 | Crochet (Improvers) | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NAS12244 | Bridge - Beginners | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12245 | Bridge - Improvers | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12246 | Introduction to Counselling and Psychology | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12247 | Counselling & Psychology | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12248 | Tai Chi | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12249 | Pilates (Introduction) | Thurs | 7.00 - 8.00 pm | 9 | €45 |
| NAS12250 | Pilates (Intermediate) | Thurs | 8.00 - 9.00 pm | 9 | €45 |
| NAS12251 | Pilates (Advanced) | Thurs | 9.00 - 10.00 pm | 9 | €45 |
| NAS12252 | Yoga - General Yoga | Wed | 7.00 - 8.30 pm | 9 | €70 |
| NAS12253 | Yoga - Sports Yoga | Wed | 8.30 - 10.00 pm | 9 | €70 |
| NAS12254 | Golf for Beginners | Wed | 7:00 - 8:30 pm | 8 | €60 |
| NAS12255 | Golf for Improvers | Wed | 8.30 - 10.00 pm | 8 | €60 |
| NAS12256 | Preserving your Harvest | Tues | 7.30 - 9.00 pm | 6 | €45 |
| NAS12257 | Start Your Own Business | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12258 | Adult Drama for Fun | Thurs | 7.30 - 9.30 pm | 10 | €100 |
| NAS12259 | Indian Head Massage | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12260 | First Aid Certificate | Tues | 7.30 - 9.30 pm | 8 | €80 |
| NAS12261 | Aerobics - Beginners | Tues | 7:00 - 8:00 pm | 8 | €40 |
| NAS12262 | Aerobics | Tues | 8.00 - 9.00 pm | 8 | €40 |
| NAS12263 | Aerobics - Beginners | Wed | 7.00 - 8.00 pm | 8 | €40 |
| NAS12264 | Aerobics | Wed | 8.00 - 9.00 pm | 8 | €40 |



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|-----------------|---|-------|-----------------|----|------|
| NAS12265 | Creative Writing | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NAS12266 | Mindfulness Based Stress Reduction (Meditation) | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NAS12267 | Genealogy - Family History Research | Wed | 7.30 - 9.30 pm | 9 | €90 |
| NAS12268 | Beauty Basics, Make up, Tanning and Nails | Tues | 7.30 - 9.30 pm | 8 | €80 |
| NAS12269 | Leaving Cert. - Gaeilge (Higher Level) | Thurs | 7.30 - 10.00 pm | 25 | €200 |
| NAS12270 | Leaving Cert. - Gaeilge (Higher Level) Aural & Oral | Tues | 7.30 - 10.00 pm | 25 | €200 |
| NAS12271 | Leaving Cert. - Mathematics (Ordinary Level) | Thurs | 7.30 - 10.00 pm | 25 | €200 |

PLC – Piper’s Hill College, Naas

| Course Title | Day | Time | Weeks | Fee (€) |
|--------------|-----------|----------------|-------------|---------|
| Horsemanship | Full-time | 9.00 - 4.00 pm | School year | €200 |

Contact: Piper’s Hill College, Naas

Telephone: 045-897885

Email: info@phcol.ie



ABE – ABCE Centre, Jigginstown, Naas

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|--------------|------------------|-------|---------|
| NAL12201 | One-to-one Reading Writing and Spelling (starting 10th September) | Flexible | Flexible | 40 | No Fee |
| NAL12202 | Spelling Course | Wed | 7:00 - 8:30 pm | 5 | No Fee |
| NAL12203 | Grammar & Punctuation (starting 7th November) | Wed | 7:00 - 8:30 pm | 5 | No Fee |
| NAL12204 | Maths to Junior Cert level | Tues | 10:00 - 12:30 pm | 20 | No Fee |
| NAL12205 | Conversational Irish | Mon | 11:30 - 1:00 pm | 6 | No Fee |
| NAL12206 | General Studies | Tues/Wed/Fri | 9:30 - 12:00 pm | 12 | No Fee |
| NAL12207 | English as a Second Language (ESOL) Starters | Mon | 7:30 - 9:30 pm | 8 | No Fee |
| NAL12208 | English as a Second Language (ESOL) Beginners | Mon | 7:30 - 9:30 pm | 8 | No Fee |
| NAL12209 | English as a Second Language (ESOL) Improvers | Mon | 7:30 - 9:30 pm | 8 | No Fee |
| NAL12210 | Reading & Writing for English as a 2nd Language | Tues | 10.00 - 12.00 pm | 8 | No Fee |
| NAL12211 | English as a Second Language (FETAC Level 3) | Wed | 10:00 - 12:30 pm | 12 | No Fee |
| NAL12212 | English as a Second Language (FETAC Level 4) | Mon/Thurs | 7:00 - 10:00 pm | 10 | No Fee |

Contact: Pat Bennett, Co-ordinator, ABCE Centre, Jigginstown, Naas
Telephone: 045-866314
Email: pbennett@kildarevec.ie No On-line Registration
Enrolment Venue: Adult Basic & Community Education Centre, Jigginstown, Naas, Co. Kildare
Enrolment Date(s): From Monday 27th August, 2012
Enrolment Time(s): 10:00am - 4:00pm
Date Classes Begin: Monday 16th September, 2012 (unless otherwise stated)



BTEI – ABCE Centre, Jigginstown, Naas

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|------------|------------------|-------|---------|
| BTE12241 | Word Processing FETAC Level 3 | Mon/Tues | 9:30 - 11:30 am | 8 | TBC |
| BTE12242 | Spreadsheets FETAC Level 3 | Wed | 7:30 - 10:00 pm | 12 | TBC |
| BTE12243 | Word Processing FETAC Level 4 | Wed/Thurs | 9:30 - 11:30 am | 12 | TBC |
| BTE12244 | Spreadsheets FETAC Level 4 | Mon/Thurs | 7:30 - 10:00 pm | 10 | TBC |
| BTE12245 | Return To Learning FETAC Level 4 (starting 26th September) | Wed/Fri | 10:00 - 12:30 pm | 16 | TBC |
| BTE12246 | Maths FETAC Level 4 | Mon/Tues | 2:00 - 4:00 pm | 12 | TBC |
| BTE12247 | Healthcare (Care Support Module) FETAC Level 5 | Tues/Thurs | 10:00 - 1:00 pm | 10 | TBC |
| BTE12248 | HealthCare (Safety and Health At Work Module) FETAC Level 5 (starting 3rd October) | Wed | 7:00 - 10:00 pm | 20 | TBC |
| BTE12249 | Bookkeeping Manual & Computerised FETAC Level 5 | Tues | 6:00 - 10:00 pm | 15 | TBC |

Contact: Pat Bennett, Co-ordinator, Jigginstown, Naas

Telephone: 045-866314

Email: pbennett@kildarevec.ie

No On-line Registration

Enrolment Venue: Adult Basic & Community Education Centre, Jigginstown, Naas, Co. Kildare

Enrolment Date(s): From Monday, 27th August 2012

Enrolment Time(s): 10:00am - 4:00pm

Date Classes Begin: Monday 10th & Monday 17th September, 2012 (unless otherwise stated)

GES – ABCE Centre, Jigginstown, Naas

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|-------|-----------------|-------|-----------|
| CEF12201 | Computer Keyboard Skills | Mon | 11:45 - 1:45 pm | 8 | €80 |
| CEF12202 | Pottery | Mon | 9:30 - 11:30 am | 9 | €80 |
| CEF12203 | Yoga | Mon | 11:45 - 1:15 pm | 8 | €60 |
| CEF12204 | Internet & E-Mail Part 1 | Mon | 2.00 - 4.00 pm | 8 | €80 |
| CEF12205 | Computers For The Terrified Part 1 | Tues | 2.00 - 4.00 pm | 8 | €80 |
| CEF12206 | Tracing Your Family Tree (through the internet) | Wed | 2.00 - 4.00 pm | 5 | €50 |
| CEF12207 | Digital Camera (starting 7th November) | Wed | 2:00 - 4:00 pm | 6 | €60 |
| CEF12208 | Aromatherapy | Wed | 9:30 - 11:30 am | 6 | €60 |
| CEF12209 | Acorn 50+ Group | Thurs | 2.00 - 4.00 pm | 32 | €2 weekly |
| CEF12210 | Mindfulness / Meditation | Fri | 9:30 - 11:00 am | 8 | €20 |

Contact: Fiona O’Keeffe
Telephone: 045-881863
Email: ceoutreach@abce.ie
Enrolment Venue: Adult Basic & Community Education Centre, Jigginstown, Naas, Co. Kildare
Enrolment Date(s): From Monday 27th August 2012
Enrolment Time(s): 10:00am - 4:00pm
Date Classes Begin: Monday 24th September, 2012 (unless otherwise stated)
Special Circumstances: If fees, childcare etc. are a barrier to you joining a course, call Susan Cullinane in confidence, at 045-881863.



Network Kildare – ABCE Centre, Jigginstown, Naas

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|------|-----------------|-------|---------|
| CEF12221 | Coping With Loss | Tues | 7:30 - 10:00 pm | 6 | €20 |
| CEF12222 | Men Overcoming Stress | Wed | 7:30 - 9:30 pm | 6 | €10 |
| CEF12224 | Human Rights (12th December) | Wed | 7:30 - 10:00 pm | 1 Day | No fee |
| CEF12225 | Living Without Stress (starting 19th September) | Wed | 7:30 - 10:00 pm | 5 | €10 |

Network Kildare is an umbrella support organisation for locally based voluntary education groups in County Kildare.

Contact: Nora O'Hanlon or Susan Cullinane

Telephone:

045-881106

Email: networkkildare@abce.ie

Enrolment Venue:

Adult Basic & Community Education Centre, Jigginstown, Naas, Co. Kildare

Enrolment Date(s):

From Monday 27th August 2012

Enrolment Date(s): 10:00am - 4:00pm

Date Classes Begin:

Monday 24th September, 2012 (unless otherwise stated)

Engaging Men Project – Getting men involved in the community, learning, information & advice, sharing ideas, tea, coffee & social activities. **All Men Welcome!**

| Course Title | Day | Time | Weeks | Fee (€) |
|--|------|----------|---------|---------|
| Men's Shed at The Mill, Celbridge - Woodwork, Metalwork, Boatbuilding & more | Wed | 2.00 pm | Ongoing | No fee |
| Men's Cultural Group at The Riverbank Arts Centre, Newbridge - Drama Group | Wed | 10.00 am | Ongoing | No fee |
| Men's Group at KLP Office, Woodstock St - Yoga, Photography & Kenpo Martial Arts | Tues | 7.30 pm | Ongoing | No fee |

Contact Development Worker: Yuvi Basanth Telephone: 087 2756795

Older Voices Kildare –

This project aims to create a sustainable programme for the inclusion and participation of older people in Co Kildare.

Contact: Denise on 087-1411669 if you would like information or to get involved

St. Conleth's Community College

Station Road, Newbridge, Co. Kildare

Principal: Ms. Mary Lonergan

Deputy Principal: Mr. Gerry Miller

Night Class Contact: John Flannery (045-437505)



On-line Enrolment

Visit www.kildarevec.ie for on-line registration from August 15th, 2012.

Enrolment Information

Further information on all courses can be found at www.kildarevec.ie

Enrolment Methods:

1. On-line at www.kildarevec.ie from August 15th, 2012
2. Enrolment Night - September 18th (7.00 - 9.00 pm) in St Conleth's Community College, Newbridge.

Classes Begin – Week beginning October 3rd, 2012 (unless otherwise stated)

- Additional charges for materials may be applied to some courses. The teacher will inform you of these arrangements on the first night.
- Reduced fees apply to certain non-professional/certified courses (Terms and conditions apply), see page 40.
- Leaving Certificate courses are open to all adults who don't have a Leaving Cert. Full fees will apply to adults with a Leaving Certificate.
- Evidence of entitlement to fee reduction (Medical Card) must be produced in advance of course and/or on enrolment night. If you register on-line please bring evidence of entitlement to reduced fee to the school for verification before the classes begin.

Contact: John Flannery (045-437505)

Email: adulted@stconlethsgc.ie

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|----------|-----------------|-------|---------|
| NBS12201 | Certified Payroll Technician (IPASS) (HETAC Level 6) | Thurs | 7.00 - 9.30 pm | TBC | €1140 |
| NBS12202 | Certificate in PR & Publicity Skills | Tues | 7:30 - 9:30 pm | 10 | €205 |
| NBS12203 | Certificate in News Journalism | Mon | 7:30 - 9:30 pm | 10 | €205 |
| NBS12204 | Diploma in Event Management | Thurs | 7:30 - 9:30 pm | 12 | €230 |
| NBS12205 | Train the Trainer (FETAC Level 6) | Mon | 7:00 - 10:00pm | 10 | €270 |
| NBS12206 | Train the Trainer (Weekend Course) | Sat | 10:00 - 4:30 pm | 6 | €270 |
| NBS12207 | Social and Legal issues in Childcare (FETAC Level 6) | Tues | 7:00 - 10:00 pm | 10 | €270 |
| NBS12208 | Occupational First Aid (FETAC Level 5) | Mon/Tues | 7:00 - 9:30 pm | 5 | €190 |
| NBS12209 | Supervisory Management Skills (FETAC Level 6) | Thurs | 7:00 - 10:00 pm | 10 | €270 |
| NBS12210 | UV Gel Nail Application | Tues | 7:30 - 9:30 pm | 8 | €315 |
| NBS12211 | Computer Applications (FETAC Level 4) | Mon | 7:30 - 9:30 pm | 10 | €140 |
| NBS12212 | Information Technology Skills (FETAC Level 4) | Tues | 7:30 - 9:30 pm | 10 | €140 |
| NBS12213 | Leaving Cert. Mathematics (Ordinary Level) | Thurs | 7:00 - 9:30 pm | 25 | €200 |
| NBS12214 | Leaving Cert. Irish (Ordinary Level) | Tues | 7:00 - 9:30 pm | 25 | €200 |
| NBS12215 | Leaving Cert. English (Higher Level) | Mon | 7:00 - 9:30 pm | 25 | €200 |
| NBS12216 | Pilates for Beginners (Monday) 7pm | Mon | 7:00 - 8:15 pm | 8 | €50 |
| NBS12217 | Pilates for Improvers (Monday) 8.15pm | Mon | 8:15 - 9:30 pm | 8 | €50 |
| NBS12218 | Pilates for Improvers (Tuesday) 7pm | Tues | 7:00 - 8:15 pm | 8 | €50 |
| NBS12219 | Pilates for Beginners (Tuesday) 8.15pm | Tues | 8:15 - 9:30 pm | 8 | €50 |
| NBS12220 | Yoga for Beginners | Tues | 7:30 - 9:00 pm | 8 | €60 |
| NBS12221 | Yoga for Improvers | Thurs | 7:30 - 9:00 pm | 8 | €60 |
| NBS12222 | Zumba Fitness 7pm | Tues | 7:00 - 8:15 pm | 8 | €50 |

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|-----------------|---------------------------------------|-------|----------------|---|-----|
| NBS12223 | Zumba Fitness 8.15pm | Tues | 8:15 - 9:30 pm | 8 | €50 |
| NBS12224 | Beauty and Skin Care | Thurs | 7:30 - 9:30 pm | 9 | €90 |
| NBS12225 | Digital Photography for Beginners | Mon | 7:30 - 9:30 pm | 9 | €90 |
| NBS12226 | Woodturning for Beginners | Tues | 7:30 - 9:30 pm | 9 | €90 |
| NBS12227 | Woodturning for Improvers | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NBS12228 | Dressmaking for Beginners | Thurs | 7:30 - 9:30 pm | 9 | €90 |
| NBS12229 | Painting (Oils/Acrylics/Watercolours) | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12230 | Painting (Oils/Acrylics/Watercolours) | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12231 | Flower Arranging (Beginners) | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12232 | Joys of Cooking / Learn to Cook | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12233 | Baking and Patisserie | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12234 | Basket Weaving | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NBS12235 | Jewellery Making | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12236 | Stained Glass | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12237 | Motor Car Maintenance | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NBS12238 | DIY for Beginners | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12239 | Learn to play the Guitar | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12240 | French for Beginners | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12241 | Spanish for Beginners | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12242 | Italian for Beginners | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12243 | Irish for Beginners | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12244 | Sign Language for Beginners | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NBS12245 | Russian for Beginners | Thurs | 7:30 - 9:30 pm | 9 | €90 |

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|-----------------|--|-------|----------------|---|-----|
| NBS12246 | German for Beginners | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NBS12247 | Learn to use your Computer or Laptop (Beginners) | Mon | 7.30 - 9.30 pm | 9 | €90 |
| NBS12248 | Computers for Improvers | Tues | 7.30 - 9.30 pm | 9 | €90 |
| NBS12249 | Advanced Computers | Thurs | 7.30 - 9.30 pm | 9 | €90 |
| NBS12250 | Web Design for Beginners (Frontpage) | Mon | 7.30 - 9.30 pm | 9 | €90 |

PLC – St. Conleth’s Community College, Newbridge

| Course Title | Day | Time | Weeks | Fee (€) |
|--------------------------------------|-----------|----------------|-------------|---------|
| Art, Craft & Design | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Beauty Therapy | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Business & Information Technology | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Childcare | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Childcare Supervisor - FETAC Level 6 | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Computer Science | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Pre - Nursing | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Pre - Science | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Repeat Leaving Certificate | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Sport and Recreation | Full-time | 9.00 - 4.00 pm | School Year | €200 |
| Wider Options | Full-time | 9.00 - 4.00 pm | School Year | €200 |

Contact: St. Conleths Community College
Telephone: 045-431417 (Ext 21)
Email: stconlethscce@eircom.net

ABE – Parish Centre, Newbridge (Registration on September 13th, 10.00 - 11.30 am)

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|-------------------------------------|-------|--------------------|-------|---------|
| NAL12213 | English as a Second Language (ESOL) | Thurs | 10.00 - 12.00 noon | 8 | No fee |

ABE – St. Conleth's Community College (Registration on September 18th, 7.00 - 9.00 pm)

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|------------|-----------------|-------|---------|
| NAL12214 | English as a Second Language (ESOL) Improvers | Thurs | 7.30 - 9.30 pm | 8 | No fee |
| NAL12215 | English as a Second Language (FETAC Level 3) | Tues | 7.00 - 10.00 pm | 12 | No fee |
| NAL12216 | English as a Second Language (FETAC Level 4) | Tues/Thurs | 7.00 - 10.00 pm | 10 | No fee |

Contact: Pat Bennett
 Telephone: 045-866314
 Email: abenaas@kildarevec.ie

Network Kildare – Newbridge

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|----------------------|-------|-----------------|-------|---------|
| CEF12223 | Life For Women Today | Thurs | 7:30 - 10:00 pm | 6 | €10 |

Network Kildare is an umbrella support organisation for locally based voluntary education groups in Co Kildare.

Contact: Nora O'Hanlon or Susan Cullinane
 Telephone: 045-881106
 Email: networkkildare@abce.ie



Ardscoil Rath Iomgháin

Rathangan, Co. Kildare

Principal: Mr. Paul Murphy

Deputy Principal: Ms. Deirdre Doyle

Night Class Contact: Helen Flynn (045-524384)



On-line Enrolment

Visit www.kildarevec.ie for on-line registration from August 15th, 2012.

Enrolment Information

Further information on all courses can be found at www.kildarevec.ie

Enrolment Methods:

1. On-line at www.kildarevec.ie from August 15th, 2012
2. Enrolment Night - September 19th (6.30 - 8.30 pm) in Rathangan Post-Primary School.

Classes Begin - Week beginning October 8th, 2012 (unless otherwise stated)

- Additional charges for materials may be applied to some courses. The teacher will inform you of these arrangements on the first night.
- Reduced fees apply to certain non-professional/certified courses (Terms and conditions apply). See page 40
- Leaving Certificate courses are open to all adults who don't have a Leaving Cert. Full fees will apply to adults with a Leaving Certificate.
- Evidence of entitlement to fee reduction (Medical Card Documentation) must be produced in advance of course and/or on enrolment night. If you register on-line please bring evidence of entitlement to reduced fee to the school for verification before the classes begin.

Contact: Helen Flynn (045-524384)

Email: rathanganadulted@gmail.com

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|-------|-----------------|-------|---------|
| RAS12201 | Computers - Introduction to Internet & Email | Wed | 7.30 - 9.30 pm | 8 | €80 |
| RAS12202 | Yoga | Wed | 7.30 - 9.30 pm | 8 | €80 |
| RAS12203 | Pilates for Beginners | Wed | 6:45 - 7:45 pm | 8 | €40 |
| RAS12204 | Pilates - Progressive Level | Wed | 7:45 - 8:45 pm | 8 | €40 |
| RAS12205 | Men's Fitness Training and Circuits | Wed | 9:00 - 10:00 pm | 8 | €40 |
| RAS12206 | Aerobics | Thurs | 7.00 - 8.00 pm | 8 | €40 |
| RAS12207 | Baking and Patisserie | Wed | 7:30 - 9:30 pm | 8 | €80 |
| RAS12208 | Dancing - Ballroom, Jive etc | Wed | 8:00 - 9:00 pm | 8 | €40 |
| RAS12209 | Zumba Fitness | Wed | 7:00 - 8:00 pm | 8 | €40 |
| RAS12210 | Garden Design and Vegetable Growing | Wed | 7:30 - 9:30 pm | 8 | €80 |

PLC – St. Farnan's Post-Primary School, Prosperous

| Course Title | Day | Time | Weeks | Fee (€) |
|--------------|-----------|----------------|-------------|---------|
| e-Business | Full-time | 9.00 - 4.00 pm | School Year | €200 |

Contact: St. Farnan's Post-Primary School
 Telephone: 045-868152
 Email: info@stfarnans.ie

Athy College

Athy, Co. Kildare

Principal: Mr. Richard Daly

Deputy Principal: Dr. Breda Sunderland

Night Class Contact: Claire O'Connor (059-8631663)



On-line Enrolment

Visit www.kildarevec.ie for on-line registration from August 15th, 2012.

Enrolment Information

Further information on all courses can be found at www.kildarevec.ie

Enrolment Methods:

1. On-line at www.kildarevec.ie from August 15th, 2012
2. Enrolment for classes Wednesday, September 12th, 7.00 - 8.30 pm and Friday, September 21st, 1.30 - 2.30 pm

Classes Begin - Week beginning October 3rd 2011

- Additional charges for materials may be applied to some courses. The teacher will inform you of these arrangements on the first night.
- Reduced fees apply to certain non-professional/certified courses (Terms and conditions apply). See page 40.
- Leaving Certificate courses are open to all adults who don't have a Leaving Cert. Full fees will apply to adults with a Leaving Certificate.
- Evidence of entitlement to fee reduction (Medical Card Documentation) must be produced in advance of course and/or on enrolment night. If you register on-line please bring evidence of entitlement to reduced fee to the school for verification before the classes begin.

Contact: Claire O'Connor (059-8631663)

Email: nightclasses@athycollege.ie

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|--|-------|------------------|-------|---------|
| ATS12201 | Art and Oil Painting | Wed | 7.30 - 9.30 pm | 9 | €90 |
| ATS12202 | Art History & Appreciation - An Introduction | Thurs | 8:00 - 9:00 pm | 8 | €40 |
| ATS12203 | iPad for Beginners | Wed | 7:30 - 8:30 pm | 4 | €20 |
| ATS12204 | Sign Language for Beginners | Thurs | 7:30 - 8:30 pm | 9 | €45 |
| ATS12205 | Yoga | Fri | 10:00 - 11:30 am | 8 | €60 |
| ATS12206 | Introduction to Relaxation, Meditation and Visualisation | Thurs | 7:00 - 8:00 pm | 8 | €40 |
| ATS12207 | Yoga | Thurs | 8:00 - 9:30 pm | 8 | €60 |
| ATS12208 | Bootcamp For The Brave | Wed | 7:00 - 8:00 pm | 8 | €40 |
| ATS12209 | Pilates | Wed | 8:15 - 9:15 pm | 8 | €40 |
| ATS12210 | Advanced Cake Decorating | Wed | 7:30 - 9:30 pm | 8 | €80 |
| ATS12211 | Dress to Impress | Thurs | 7.30 - 8.30 pm | 4 | €20 |
| ATS12212 | Guitar for Beginners | Thurs | 7:30 - 8:30 pm | 8 | €40 |
| ATS12213 | Basic First Aid | Thurs | 7:30 - 9:00 pm | 6 | €45 |
| ATS12214 | Mexican Food Fast! | Thurs | 7.30 - 9.30 pm | 4 | €40 |

PLC – Athy College, Athy

| Course Title | Day | Time | Weeks | Fee (€) |
|-----------------------------------|-----------|----------------|-------------|---------|
| Business & Information Technology | Full-time | 9.00 - 4.00 pm | School Year | €200 |

Contact: Athy College
 Telephone: 059-8631663
 Email: plc@athycollege.ie



ABE – Athy Adult Learning Centre

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|----------|--------------------|-------|---------|
| ATL12201 | Reading Writing and Spelling | Mon | 10:00 - 12:00 noon | 26 | No Fee |
| ATL12202 | Computers for Beginners | Tues | 7:00 - 9:00 pm | 30 | No Fee |
| ATL12203 | Computer Literacy (FETAC Level 3) | Tues | 10:00 - 12:00 noon | 20 | No Fee |
| ATL12204 | Information Technology Skills | Wed | 7:00 - 9:00 pm | 18 | No Fee |
| ATL12205 | Basic Communications | Wed | 7:00 - 9:00 pm | 18 | No Fee |
| ATL12206 | Word Processing (FETAC Level 3) | Thurs | 10:00 - 12:00 noon | 20 | No Fee |
| ATL12207 | General Studies | Mon/Tues | 10:00 - 1:00 pm | 14 | No Fee |
| ATL12208 | Basic Maths | Wed | 10:00 - 12:00 noon | 18 | No Fee |
| ATL12209 | Basic Irish (starting 27th September) | Thurs | 7:00 - 9:00 pm | 12 | No Fee |
| ATL12210 | Digital Photography - Beginners | Wed | 10:00 - 12:00 noon | 12 | No Fee |
| ATL12211 | E.S.O.L. - Basic English | Mon | 7:00 - 9:00 pm | 13 | €10 |
| ATL12212 | English for Speakers of Other Languages (Improvers) | Tues | 7:00 - 9:00 pm | 13 | No Fee |
| ATL12213 | Art | Mon | 7:00 - 9:00 pm | 12 | No Fee |

Contact: Imelda Carroll, 16 Nelson Street, Athy
Telephone: 059-8633270
Email: imeldacarroll@kildarevec.ie
Enrolment Venue: Athy Adult Learning Centre
Enrolment Date: Mon 10th September and Tues 11th September 2012
Enrolment Time: 10:00am - 2:00pm and 7:00 - 9:00pm
Date Classes Begin: Monday 17th September, 2012 (unless otherwise stated)

BTEI – Athy Adult Learning Centre

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|------------------|---|------------|-----------------------|-------|---------|
| BTE12214A | Local Organic Food (FETAC Level 4) | Thurs | 10.00 am - 1.00 pm | 14 | TBC |
| BTE12215A | E.S.O.L. - Return to Learning | Tues/Thurs | 10.00 am - 1.00 pm | 6 | TBC |
| BTE12216A | E.S.O.L. - FETAC Level 4 | Fri | 10.00 am - 12.00 noon | 25 | TBC |
| BTE12217A | Information Technology Skills (FETAC Level 4) | Tues | 7.00 pm - 9.00 pm | 12 | TBC |
| BTE12218A | Manual and Computerised Book-Keeping | Mon | 7.00 pm - 9.00 pm | 20 | TBC |
| BTE12219A | Payroll- Manual/Computerised | Mon | 6.00 pm - 8.00 pm | 26 | TBC |
| BTE12220A | Communications (FETAC Level 5) | Wed | 10.00 am - 1.00 pm | 15 | TBC |
| BTE12221A | Childcare (FETAC Level 5) | Wed | 10.00 am - 1.00 pm | 12 | TBC |
| BTE12222A | Childcare (FETAC Level 5) - Evening | Tues | 7.00 pm - 10.00 pm | 12 | TBC |
| BTE12223A | Community Care (FETAC Level 5) | Fri | 10.00 am - 1.00 pm | 13 | TBC |

Contact: BTEI Outreach Worker, 16 Nelson Street, Athy
Telephone: 087-1310008 / 059-8633270
Email: bteiathy@kildarevec.ie
Enrolment Date: Mon 10th September and Tues 11th September 2012
Enrolment Time: 10:00am - 2:00pm and 7:00 - 9:00pm
Date Classes Begin: Monday 17th September, 2012 (unless otherwise stated)



ABE – Kildare Adult Learning Centre, Kildare Town

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|----------|--------------------|-------|---------|
| KDL12201 | Reading, Writing & Spelling | Mon | 10:00 - 12:00 noon | 26 | No Fee |
| KDL12202 | Computers for Beginners | Mon | 10:00 - 11:30 am | 13 | No Fee |
| KDL12203 | Computer Literacy (FETAC Level 3) | Wed | 10.00 - 11.30 am | 30 | No Fee |
| KDL12204 | Information Technology Skills | Wed | 11:30 - 1:00 pm | 30 | No Fee |
| KDL12205 | Basic Communications | Mon | 10:00 - 12:00 noon | 24 | No Fee |
| KDL12206 | Communications (FETAC Level 3) | Tues | 10:00 - 12:00 noon | 26 | No Fee |
| KDL12207 | Creative Writing (starting 24th September) | Mon | 7.30 - 9.30 pm | 12 | No Fee |
| KDL12208 | General Studies | Mon/Tues | 10.00 - 1.00 pm | 14 | No Fee |
| KDL12209 | Basic Maths | Tues | 10:00 - 12:00 noon | 13 | No Fee |
| KDL12210 | E.S.O.L. Beginners | Tues | 6:00 - 8:00 pm | 8 | €10 |
| KDL12211 | E.S.O.L. - Improvers | Wed | 7.30 - 9.30 pm | 8 | €10 |
| KDL12212 | Art for Beginners | Wed | 7.30 - 9.30 pm | 13 | No Fee |
| KDL12213 | Basic Irish (starting 27th September) | Thurs | 7.30 - 9.30 pm | 12 | No Fee |
| KDL12214 | Junior Cert English (starting 26th September) | Wed | 7.30 - 9.30 pm | 30 | No Fee |
| KDL12215 | Leaving Cert English | Thurs | 7.30 - 9.30 pm | 30 | No Fee |
| KDL12216 | Digital Photography - Beginners | Tues | 10:00 - 11:30 am | 10 | No Fee |
| KDL12217 | Digital Photography - Advanced | Tues | 11:30 - 1:00 pm | 10 | No Fee |

Contact: Imelda Carroll, Abbeyview House, Kildare Town
Telephone: 045-522003
Email: imeldacarroll@kildarevec.ie
Enrolment Venue: Kildare Adult Learning Centre No on-line registration
Enrolment Date: Monday 10th September & Tuesday 11th September 2012
Enrolment Time: 10:00am - 2:00pm & 7:00pm - 9:00pm
Date Classes Begin: Monday 17th September, 2012 (unless otherwise stated)



BTEI – Kildare Adult Learning Centre, Kildare Town

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|------------------|--|------------|--------------------|-------|---------|
| BTE12201K | Computer Literacy | Wed | 10:00 - 11:30 am | 26 | TBC |
| BTE12202K | Information Technology Skills (FETAC Level 4) | Thurs | 7.30 - 9.30 pm | 20 | TBC |
| BTE12203K | Communications (FETAC Level 3) | Mon | 10:00 - 12:00 noon | 15 | TBC |
| BTE12204K | Communications (FETAC Level 5) | Thurs | 10.00 - 1.00 pm | 16 | TBC |
| BTE12205K | Preparation for Return to Education & Training | Mon/Wed | 10.00 - 1.00 pm | 6 | TBC |
| BTE12206K | E.S.O.L. Return to Learning | Tues/Thurs | 10.00 - 1.00 pm | 6 | TBC |
| BTE12207K | Book-Keeping Manual and Computerised (FETAC Level 5) | Thurs | 7.30 - 9.30 pm | 24 | TBC |
| BTE12208K | Payroll-Manual & Computerised (FETAC Level 5) | Fri | 7:00 - 9:00 pm | 20 | TBC |
| BTE12209K | Word Processing (FETAC Level 5) | Mon | 10:00 - 12:00 noon | 12 | TBC |
| BTE12210K | Taxation (FETAC Level 5) | Fri | 7:00 - 9:00 pm | 20 | TBC |
| BTE12211K | Childcare (FETAC Level 5) | Mon | 10:00 - 1:00 pm | 12 | TBC |
| BTE12212K | Childcare (FETAC Level 5) | Mon | 10:00 - 1:00 pm | 12 | TBC |
| BTE12213K | Community Care (FETAC Level 5) | Thurs | 7:00 - 10:00 pm | 12 | TBC |

Contact: BTEI Outreach Worker, Abbey View House, Kildare Town
Telephone: 087-6667367 / 045-522003
Email: bteikildare@kildarevec.ie
Enrolment Venue: Kildare Adult Learning Centre
Enrolment Date: Monday 10th September & Tuesday 11th September 2012
Enrolment Time: 10:00am - 2:00pm & 7:00pm - 9:00pm
Date Classes Begin: Monday 17th and Monday 24th September, 2012 (unless otherwise stated)

PLC – Curragh Post Primary School, Curragh Camp

| Course Title | Day | Time | Weeks | Fee (€) |
|--------------------------|-----------|----------------|-------------|---------|
| Business Studies and ICT | Full-time | 9.00 - 4.00 pm | School Year | €200 |

Contact: Curragh Post-Primary School
 Telephone: 045-441801
 Email: principal@curragh.org

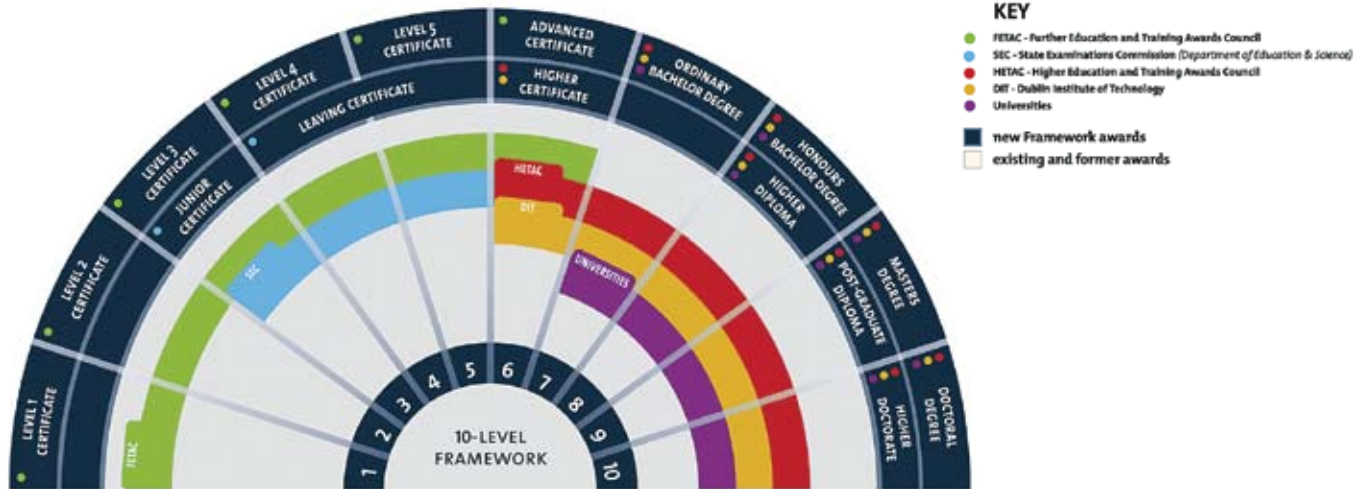
GES – Monasterevin Parish Centre, Monasterevin

| Course No. | Course Title | Day | Time | Weeks | Fee (€) |
|-----------------|---|------|-----------------|-------|---------|
| CEF12215 | Chair Yoga | Tues | 9.30 - 11.00 am | 6 | €45 |
| CEF12216 | Baby Massage | Wed | 9:30 - 11:00 am | 6 | €45 |
| CEF12217 | Colour Me Beautiful | Wed | 11:15 - 1:15 pm | 6 | €60 |
| CEF12218 | An Older Persons Group for Monasterevin | Tues | 11:15 - 1:15 pm | 8 | €110 |

Contact: Outreach Worker – Fiona O’Keeffe
 Telephone: 045-881863
 Email: info@abce.ie
 Enrolment Venue: Parish Centre, Monasterevin
 Enrolment Date: Tuesday 18th September 2012
 Enrolment Time: 10:00 - 11:30 am
 Special Circumstances: If fees, childcare etc. are a barrier to you joining a course, call Susan in confidence, at 045-881863.
 Date Classes Begin: Tuesday 2nd & Wednesday 3rd October 2012 (unless otherwise stated)



FETAC Certification



FETAC (Further Education Training Awards Council) is the national awarding body for all further education and training in Ireland. It is a statutory body, established under the Qualifications (Education and Training) Act 1999. It ensures recognition of all education and training qualifications on a national and international level. At the end of certain learning programmes, students are encouraged to submit proof of their learning in portfolio form for assessment by FETAC.



Contact List for County Kildare VEC

| Centre | Service | Name | Telephone | Email |
|-----------|----------------|---------------------|-------------|---------------------------------|
| Athy | ABE | Imelda Carroll | 059-8633270 | imeldacarroll@kildarevec.ie |
| Athy | VTOS | Mary Campbell | 059-8632044 | vtosa@eircom.net |
| Athy | Youthreach | Ellie Reddy | 059-8638412 | youthreachathy@kildarevec.ie |
| Kildare | ABE | Imelda Carroll | 045-522003 | imeldacarroll@kildarevec.ie |
| Leixlip | ABE | Mary Faughnan | 01-6246528 | mfaughnan@kildarevec.ie |
| Leixlip | VTOS | Eilis Clare | 01-6246420 | vtosleixlip@kildarevec.ie |
| Leixlip | Youthreach | Lorraine O'Sullivan | 01-6244084 | youthreachleixlip@kildarevec.ie |
| Naas | ABE | Pat Bennett | 045-866314 | pbennett@kildarevec.ie |
| Naas | Community Ed. | Susan Cullinane | 045-881863 | scullinane@abce.ie |
| Naas | Youthreach | Jonathan McNab | 045-888938 | jonathanmcnab@youthreachnaas.ie |
| Newbridge | Adult Guidance | Angela Doherty | 045-448512 | adultguidance@kildarevec.ie |
| Newbridge | VTOS | Ray Creighton | 045-434297 | vtosnewbridge@kildarevec.ie |

| Schools | | Name | Telephone | Email |
|--------------|-----------|----------------|-------------|-------------------------------|
| Naas | Principal | Colm O'Connor | 045-897885 | info@phcol.ie |
| Newbridge | Principal | Mary Lonergan | 045-431417 | stconlethsc@eircom.net |
| Rathangan | Principal | Paul Murphy | 045-524384 | ardsrath@imagine.ie |
| Curragh | Principal | Eric Gaughran | 045-441809 | principal@curragh.org |
| Athy | Principal | Richard Daly | 059-8631663 | mail@athycollege.ie |
| Prosperous | Principal | Eddie Collins | 045-868152 | info@stfarnans.ie |
| Maynooth | Principal | Johnny Nevin | 01-6286060 | principal@mpps.ie |
| Castledermot | Principal | Ciaran Keegan | 059-9144167 | principal@colaistelorcain.com |
| Confey | Principal | Niall Hare | 01-6245322 | info@confeycollege.org |
| Naas CNS | Principal | Marianne Henry | 087-1344521 | principal@naasns.ie |

Chief Executive Officer:

Mr. Sean Ashe

Email: ceo@kildarevec.ie

Education Support Officer:

Mr. Patricia O'Brien

Email: pobrien@kildarevec.ie

Adult Education Officer:

Mr. Des Murtagh

Email: desmurtagh@kildarevec.ie

Education Development Officer: Ms. Margaret Clince

Email: margaretclince@kildarevec.ie

Terms & Conditions

Terms and Conditions

1. No course will be formed where the number of students does not warrant it.
2. The school/centre reserves the right to close a course or to modify it in any manner it deems suitable at any time.
3. Enrolments may take place one week after the commencement of a course provided there are vacancies.
4. Admission to courses is confined to those over 16 years who have left full-time second level education.
5. The provision of classes during the mid-term break may vary according to schools/centres.
6. Responsibility cannot be accepted for loss or damage to the property of students.
7. Limited parking available at schools/centres.
8. Smoking is strictly prohibited in any part of the school/centre premises or grounds.

Fees

1. Full fees must be paid prior to the commencement of each class. Fees can be paid through the following methods:
 - on-line at www.kildarevec.ie
 - postal enrolment
 - enrolment nights/days
2. Cheques should be crossed and made payable to Co. Kildare V.E.C. Examination fees or registration fees (where applicable) are not included in the course fee.
3. When enrolling on-line with a Credit/Laser Card in a name other than your own, please supply the name on the Credit/Laser Card.
4. Where necessary an additional charge will be made for class materials. This will be collected by the tutor at the beginning of

the class. In many cases the tutor may have the materials for sale at the commencement of the course.

5. Any subsequent re-imburement of fees by employers for students is a matter for the student and their employers.
6. There is no Fee Reduction for Certificate, Professional or Diploma courses.
7. The cost of second chance courses e.g. Junior and Leaving Certificate classes for students with less than Leaving Certificate is €200.00.

Refund of Fees

- Fees are non-refundable except where a course does not take place due to poor enrolment.
- In the event of the cancellation of a course refunds will be issued within 15/20 working days of the due start date of the course. In all other circumstances refunds will be issued within 30 working of the due start date of the course.
- In the event of the cancellation of a course payments made by cash/cheque will be refunded into bank accounts. Bank account details and PPS numbers will be requested in this situation.

Fee Reduction: 30% of the tuition fee is waived in the case of holders of a current **FULL Medical card.**

Evidence of entitlement to fee reduction (current Full Medical Card) must be produced in advance of the course commencing or on the enrolment day where appropriate. If you register on-line please bring your Medical Card to the school or centre for verification before the classes begin.

County Kildare VEC Services

S = School

N = Night Classes - Second Level
Schools / Colleges

A = Adult Basic Education Centre

Y = Youthreach Centre

V = VTOS Centre

P = Post Leaving Certificate Courses

C = Community Education Services

B = Back to Education Initiative

G = Adult Guidance



Every effort has been made to ensure the information contained in this brochure is accurate. County Kildare V.E.C. is not liable for any errors or omissions.

Acknowledgement: Kildare V.E.C. wishes to thank all who contributed to the production of this publication.

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The contents of this brochure is for information purposes only and should not be viewed as the basis of a contract between County Kildare V.E.C. and any student or other person. County Kildare V.E.C. reserves the right to cancel any course and/or amend courses, fees, regulations, times or venues at any time.

For a more detailed map please go to www.kildarevec.ie



County Kildare Vocational Education Committee
Aras Chill Dara, Devoy Park, Naas, Co. Kildare

Tel: 045-988000 Fax: 045-879916

Email: cooffice@kildarevec.ie

Web: www.kildarevec.ie

Coiste Ghairm Oideachais Chontae Chill Dara



Ireland's EU Structural Funds
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EUROPEAN UNION
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DEPARTMENT OF EDUCATION AND SKILLS



NATIONAL DEVELOPMENT PLAN



FETAC

Investing in your Future